

Surname

Given Name/s

Application N^o (Office Use Only)

Complete the form in full, sign digitally and return with supporting documents to

ieconline GmbH
Marienstrasse 19/20, D-10117 Berlin
Tel. +49 (0)30-20458687
www.ieconline.de

Home institution details

Name of home institution

Name of home institution, if not listed in drop-down

Subject area
(Erasmus only)

Country

Country, if not listed in drop-down

Period of intended study

Autumn term (September to December)

Full year (September to June)

Spring/summer term
(January to June)

Personal details

Gender

Country of permanent residence

Date of birth

Country of birth

Country of citizenship/nationality

Residential street number and name

Passport number (if known)

Telephone number

City/town

Email address

Post/zip code

State/province

Country

Education and Qualifications

University or college at which you are currently registered (if you have attended previous colleges please list with dates)	Months attended		Degree programme for which you are registered (e.g. BA or BSc)	Major subjects (if applicable)	Expected month / actual month of graduation
	From	To			

Current GPA or equivalent:

You must enclose an official transcript when submitting your application

Courses and training (not shown on transcript)	Months attended		Department	Course credit
	From	To		

English language qualification	Months attended		Score/grade	Other evidence
	From	To		

Exceptions: Students who are non-native English speakers and have studied at a university in a majority English-speaking country, for at least a year, are exempt from providing such evidence. If you are not sure whether you are exempt then please refer to the [list of exempt countries](#) or contact [Sussex Abroad](#).

Students who are non-native English speakers must show evidence of their English language proficiency. Please note that admission is conditional on a satisfactory English language qualification. Learn more about our [entry requirements](#).

Academic Reference (Visiting students only - not required for Erasmus or Exchange students)

Independent candidates are required to provide a reference from their current academic tutor/advisor. The reference must describe your academic skills and your ability to study abroad. Recommendations from employers, high school tutors or friends are not acceptable.

Name of academic tutor

Position/title of academic tutor

In what capacity do you know your academic tutor?

Scheme type and financial information

Under which scheme will you be studying at the University of Sussex?

~~**Erasmus:** You are studying at a European university with whom the University of Sussex has an Erasmus+ agreement.~~

~~**Exchange:** You are studying at a non-EU university with whom the University of Sussex has a student exchange agreement.~~

Visiting: You are studying at a university with whom the University of Sussex does not have either an Erasmus+ or student exchange agreement.

(VISITING ONLY)

If you selected 'Visiting' above, who will pay your University of Sussex tuition fees?

Yourself

~~**Your home university**~~

Choosing your modules

- Read our guide on [how to choose your modules](#) **before** completing this section.
- List 6 modules for each term in order of preference.
- We will allocate your modules from the ones you choose in your application.
- Make sure that you list title, code and level of module.
- If you select computing modules, let us know if you have programming skills and in what language; use the special comments box.
- Select the correct modules for the period you intend to study. Autumn teaching means that the module is only taught in the autumn semester; spring teaching means it is only taught in the spring semester. Autumn and spring teaching means the module is taught over two semesters, i.e. a full year. It is not possible to take autumn only of a full year module or to join a full year module in the spring semester.
- You are expected to take 60 credits per semester and 120 credits for the full year. Semester students may take a min. of 45 or max. of 75 credits with the permission of your home university.

Autumn semester at Sussex (enter Autumn modules)

List 6 modules in order of preference

Title of module	Module code	Level*	Credit	Subject area as per Study Abroad Guide	Office Use Only
-----------------	-------------	--------	--------	---	-----------------

Spring semester at Sussex (enter Spring modules)

List 6 modules in order of preference

Title of module	Module code	Level*	Credit	Subject area as per Study Abroad Guide	Office Use Only
-----------------	-------------	--------	--------	---	-----------------

Special comments

Please use this space if you have any special module requirements or combinations and how you meet pre-requisites.

Document enclosure checklist

Transcript enclosed

Transcript to be provided

English language test certificate enclosed

English language test certificate to be provided

Passport enclosed

Passport to be provided

~~Reference enclosed
(visiting students only)~~

Home university advisor contact details

Please provide details below of the person/s at your home university who is the primary contact for your study abroad experience.

Study Abroad Office contact name

Study Abroad Office contact email

Academic advisor contact name

Academic advisor contact email

→ Student declaration

I certify that the information given in this application is correct and completed; I understand that the University reserves the right to withdraw registration if this is not the case. I understand that entry to the University is selective and that completion of this form does not guarantee entry.

I understand that I am expected to take a full credit load at the University (120 Sussex credits for one year, 60 for one semester), and may take a lower (minimum 45 Sussex credits) or higher (maximum 75) credit load per terms with permission from my home university.

I understand that my personal data will be processed by the University in accordance with Data Protection legislation and the University's Data Protection Policy, and that my personal data may be processed and shared for the following purposes:

- The information I provide on this application form will be used by the University to consider my admission to the programme and to set up a record for me, which may be in electronic or written form;
- Details of my application, any academic reference and the University's decision about my application may be shared with my home institution;
- If admitted to the University, details relating to my academic progress will be provided to my home institution and / or funding body including my academic results during and at the completion of my programme, as well as any award;
- Any serious academic or behavioural issues may be notified to my home institution and / or funding body. This could include academic problems such as repeated non-attendance, failure to submit assessments or academic misconduct, as well as any student disciplinary matters;
- In the event of a serious welfare emergency, such as physical or mental illness, or an accident, the University may inform my home institution and / or any emergency contacts such as my parents or guardians.

Further information about the University's processing of personal data is set out in our [Privacy Notice](#).

→ Signature (digital) and date



UNIVERSITY
OF SUSSEX

Monitoring form

This section of the application will be separated from the main application by Sussex Abroad before the main application is sent to the selector.

Surname

Given Name/s

Application N^o (Office Use Only)

Disability, impairment or other medical condition

None

Blind or a serious visual impairment uncorrected by glasses

A social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder

Deaf or serious hearing impairment

A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy

A mental health condition, such as depression, schizophrenia or anxiety disorder

A specific learning difficulty such as dyslexia, dyspraxia or AD(H)D

A physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches

A disability, impairment or medical condition that is not listed above (please provide brief details)

The University of Sussex aims to create an environment that enables all students to participate fully in University life. If you have a disability, impairment or other medical condition, we are able to provide support and adjustments, with your written consent.

Our Student Support Unit works with students who may need support at the University due to a long term condition, including specific learning difficulties, mental health, other conditions and disabilities. They are able to provide advice and information, and can arrange dedicated support and adjustments for your needs.

In order for our Student Support Unit to provide advice and to put reasonable adjustments and other support arrangements in place, the Sussex Abroad team need your consent to share your personal data with the Student Support Unit. Please note that any consideration of how the University can provide support and adjustments is separate to the assessment of your academic suitability.

I give my consent to my personal data being disclosed to the following, for the purpose of assessing my support needs, providing advice and / or putting support arrangements in place:

Signature (digital) and date

Please note that if you do not wish to consent to the Sussex Abroad team disclosing information to the Student Support Unit, the University may not be able to put support arrangements in place in anticipation of your stay. However, this would not prevent you from contacting the Student Support Unit directly yourself upon arrival.

Please note, the data provided by you on this form will be stored and processed according to the University of Sussex's Data Protection Policy and the General Data Protection Regulation.

You can read more about how we process personal data and find out about your rights at the University's online [Privacy Notice](#).