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# STUDY ABROAD APPLICATION

## UNIVERSITY OF GLASGOW (UoG)

### PRIVACY NOTICE PERSONAL DATA

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**The University of Glasgow** will be what is known as the ‘Controller’ of the personal data you provide to us as part of the application process for study at the University. This privacy notice will explain how The University of Glasgow will process your personal data.

**Why we need it:** We need to collect your basic personal data in order to facilitate and manage your application for study at the University of Glasgow. We will not collect any personal data from you that we do not need in order to provide and oversee this service to you.

**Legal basis for processing your data:** We must have a legal basis for processing all personal data. In this instance, we require your data as it is necessary for the performance of the Student Contract to which you are a party.

**What we do with it:** Until you submit your application we do not undertake any processing other than storing your details. Your details are stored on servers within the EU and not shared with any third parties.

**How long we keep it:** Your application will be retained within the application system for 42 days since your last log in; if you have not logged in for 42 days your account and data will be deleted. If you wish to delete your data earlier than this you may do this by contacting [dp@gla.ac.uk](mailto:dp@gla.ac.uk)

**What are your rights:** You can request access to the information we process about you at any time. If at any point you believe that the information we process relating to you is incorrect, you can request to see this information and to have it corrected. You also have the right to request data portability.

**Complaints:** If at any point you believe that the information we process relating to you is incorrect, you can request to see this information and have it corrected or deleted. You also have the right to data portability. If you wish to exercise these rights, please contact [dp@gla.ac.uk](mailto:dp@gla.ac.uk). If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter. Our Data Protection Officer can be contacted at [dataprotectionofficer@glasgow.ac.uk](mailto:dataprotectionofficer@glasgow.ac.uk). If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner’s Office (ICO) <https://ico.org.uk/>.

I accept all of the above. (mandatory)





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I wish to apply for the following programme(s):

1<sup>st</sup> choice

Code: \_\_\_\_\_ Programm title: \_\_\_\_\_

2<sup>nd</sup> choice (optional)

Code: \_\_\_\_\_ Programm title: \_\_\_\_\_

### TRANSFER INFORMATION

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Have you ever attended the University of Glasgow before?

- No
- Yes: Student Number: \_\_\_\_\_

Do you require a UK visa?

- No
- Yes: Passport Number: \_\_\_\_\_

How do you intend to fund your studies?

\_\_\_\_\_

Have you previously held a UK visa?

- No
- Yes: When and which? \_\_\_\_\_  
\_\_\_\_\_



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## EDUCATION

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You should include all qualifications taken in the past four years. If you have started studying at a university and not been awarded a qualification from them, please also include the details of this.

### Current Institution of Higher Education

Country: \_\_\_\_\_  
Institution Name: \_\_\_\_\_  
Type of Degree: \_\_\_\_\_  
Name of Degree: \_\_\_\_\_  
Current Year of Study: \_\_\_\_\_  
Start Date (DD/MM/YY): \_\_\_\_\_  
(Expected) Graduation Date (DD/MM/YY): \_\_\_\_\_  
(Current) Grade: \_\_\_\_\_

### Former Institution of Higher Education

Country: \_\_\_\_\_  
Institution Name: \_\_\_\_\_  
Type of Degree: \_\_\_\_\_  
Name of Degree: \_\_\_\_\_  
Years of Study: \_\_\_\_\_  
Start Date (DD/MM/YY): \_\_\_\_\_  
(Expected) Graduation Date (DD/MM/YY): \_\_\_\_\_  
(Current) Grade: \_\_\_\_\_

### High School

Country: \_\_\_\_\_  
Name: \_\_\_\_\_  
Type of Degree: \_\_\_\_\_  
Years of Study: \_\_\_\_\_  
Start Date (DD/MM/YY): \_\_\_\_\_  
Graduation Date (DD/MM/YY): \_\_\_\_\_  
Final Grade: \_\_\_\_\_



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## WORK EXPERIENCE

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You should include all work experience that is relevant to the master programme you are applying for. Internships should only be included if they went on for longer than 4 weeks.

### Work Experience 1

Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Start Date: \_\_\_\_\_  
End Date: \_\_\_\_\_

### Work Experience 2

Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Start Date: \_\_\_\_\_  
End Date: \_\_\_\_\_

### Work Experience 3

Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Start Date: \_\_\_\_\_  
End Date: \_\_\_\_\_

You can list additional work experience on a separate sheet of paper should you need to.

## CERTIFICATION

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### All applicants must sign below.

- I hereby apply for study at the University of Glasgow and I confirm that the information given in this application is correct.
- I confirm that the documentation I have supplied with my application is genuine, and I understand that the University will withdraw my application if any aspect of my application is found to have been falsified.
- I hereby confirm that I understand that the University of Glasgow will accept no liability for my tuition fees or living expenses in the event of my admission.

Important Reminder: Only complete applications can and will be reviewed.



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Applicant Signature: \_\_\_\_\_  
Place, Date (dd/mm/yyyy): \_\_\_\_\_

**Authorization for IEC to process the application**

I hereby permit IEC - International Education for Global Minds (IEC Online GmbH) to submit the information which I have provided on the Application Form of the University of Glasgow via an electronic online application form created and maintained by the University of Glasgow.

Applicant Signature: \_\_\_\_\_  
Place, Date (dd/mm/yyyy): \_\_\_\_\_

**Please submit your application form with all required supporting documents to IEC.**